

GREEN GOLD LIBRARY SYSTEM

Shreveport, Louisiana

FINANCIAL STATEMENTS

September 30, 2014

Marsha O. Millican
A Professional Accounting Corporation
Shreveport, Louisiana

GREEN GOLD LIBRARY SYSTEM

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Marsha O. Millican

A PROFESSIONAL ACCOUNTING CORPORATION

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Executive Council
Green Gold Library System
Shreveport, Louisiana

I have reviewed the accompanying financial statements of governmental activities and each major fund of Green Gold Library System as of and for the year ended September 30, 2014. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, I do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require me to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. I believe that the results of my procedures provide a reasonable basis for my report.

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

In accordance with the Louisiana Governmental Audit Guide and the provisions of state law, I have issued a report dated December 29, 2014 on the results of my agreed-upon procedures.

The budgetary comparison information on page 11 is not a part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. Such information has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, but was compiled from information that is the representation of management, without audit or review. Accordingly, I do not express an opinion or any other form of assurance on the supplemental information.

Certified Public Accountant
December 29, 2014

GREEN GOLD LIBRARY SYSTEM

Statement of Net Position

September 30, 2014

ASSETS	
Cash	\$ 112,764
Investments	-
Capital assets, net of depreciation	<u>2,368</u>
Total Assets	<u>115,132</u>
DEFERRED OUTFLOWS OF RESOURCES	
	<u>-</u>
LIABILITIES	
Liabilities	
Accounts payable and accruals	-
Payroll taxes payable	<u>941</u>
Total Liabilities	<u>941</u>
DEFERRED INFLOWS OF RESOURCES	
	<u>-</u>
NET POSITION	
Invested in capital assets, net of debt	2,368
Committed	87,479
Unassigned	<u>24,344</u>
Total Net Position	<u><u>\$ 114,191</u></u>

See accountant's review report and notes to financial statements.

GREEN GOLD LIBRARY SYSTEM
Statement of Activities
For the Year Ended September 30, 2014

	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
GOVERNMENTAL ACTIVITIES							
General Government	\$ 261,858	\$ 243,136	\$ -	\$ -	\$ (18,722)	\$ -	\$ (18,722)
Depreciation	3,288	-	-	-	(3,288)	-	(3,288)
Total Governmental Activities	<u>\$ 265,146</u>	<u>\$ 243,136</u>	<u>\$ -</u>	<u>\$ -</u>	<u>(22,010)</u>		<u>(22,010)</u>
GENERAL REVENUES							
Intergovernmental					47,600	-	47,600
Donations					7,000	-	7,000
Miscellaneous					1,022	-	1,022
Total General Revenues					<u>55,622</u>	<u>-</u>	<u>55,622</u>
Change in Net Position					33,612	-	33,612
Net Position, Beginning of Year					<u>80,579</u>	<u>-</u>	<u>80,579</u>
Net Position, End of Year					<u>\$ 114,191</u>	<u>\$ -</u>	<u>\$ 114,191</u>

See accountant's review report and notes to financial statements.

GREEN GOLD LIBRARY SYSTEM

Balance Sheet
Governmental Fund
September 30, 2014

ASSETS		
Cash		\$ 112,764
Investments		<u>-</u>
Total Assets		<u>\$ 112,764</u>
LIABILITIES AND FUND BALANCES		
Liabilities		
Accounts payable and accruals		\$ -
Payroll taxes payable		<u>941</u>
Total Liabilities		<u>941</u>
Fund Balances		
Committed		87,479
Unassigned		<u>24,344</u>
Total Net Assets		<u>111,823</u>
Total Liabilities and Fund Balances		<u>\$ 112,764</u>

See accountant's review report and notes to financial statements.

GREEN GOLD LIBRARY

Reconciliation of the Governmental Balance Sheet
to the Statement of Net Position

For the Year Ended September 30, 2014

Total Fund Balance for Governmental Funds	\$ 111,823
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Total Net Position for governmental activities in the
statement of net assets is different because:

Capital assets used in governmental activities
are not financial resources and therefore are
not reported in the funds.

2,368

Total Net Assets of Governmental Activities

<u>\$ 114,191</u>

GREEN GOLD LIBRARY SYSTEM

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS**

For the Year Ended September 30, 2014

REVENUES

Intergovernmental	\$ 47,600
Fees & Charges for Library Services	243,136
Donations	7,000
Miscellaneous	<u>1,022</u>
Total Revenues	<u>298,758</u>

EXPENDITURES

General Operating Expenditures	<u>261,858</u>
Total Expenditures	<u>261,858</u>
Net Change in Fund Balances	36,900
Fund Balances, Beginning of year	<u>74,923</u>
Fund Balances, End of year	<u><u>\$ 111,823</u></u>

See accountant's review report and notes to financial statements.

GREEN GOLD LIBRARY SYSTEM

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds to the Statement of Activities

For the Year Ended September 30, 2014

Net changes in Fund Balances - Total Government Funds	\$ 36,900
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The change in Net Position reported for governmental activities
in the statement of activities is different because:

Governmental funds report capital outlay as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation(\$ 3,288) exceeds capital outlay (\$-0-) in the current period.

(3,288)

Changes in Net Position of Governmental Activities
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\$ 33,612

See accountant's review report and notes to financial statements.

GREEN GOLD LIBRARY SYSTEM
NOTES TO FINANCIAL STATEMENTS
September 30, 2014

Green Gold Library System was originally funded by a Grant from the State Library of Louisiana with LSCA funds. The Green Gold Library System's main purpose is to deliver books and other materials between participating libraries.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Accounting

The accompanying financial statements of the Green Gold Library System have been prepared in conformity with governmental accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, issued in June, 1999.

B. Reporting Entity

GASB Statement 14 established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Green Gold Library System has no component units and is fiscally independent of other state or local governments.

C. Government-Wide and Fund Financial Statements

The Statement of Net Position and the Statement of Activities display information about Green Gold Library System as a whole. Program revenues reported in the Statement of Activities consist of amounts that are directly associated with a governmental service. Program revenues include charges for services.

D. Basis of Accounting and Measurement Focus

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurements made, regardless of the measurement focus applied. The basis of accounting and measurement focus used are as follows: Government-Wide Financial Statements - Accrual Basis; Fund Financial Statements - Modified Accrual Basis. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded when the liability is incurred. Under the modified accrual basis of accounting revenue is recognized when it is considered measurable and available. Revenue is generally considered available if it is collected within 60 days of year end or may otherwise be available to finance current expenditures.

E. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 1**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)****F. Basic Financial Statements**

The basic financial statements include both government-wide and fund financial statements. Both government-wide and fund financial statements categorize all of Green Gold Library System's operations as governmental activities. Governmental activities involve government services that are normally supported by fees and charges for library services.

In the government-wide financial statements, the Statement of Net Position and Statement of Activities display information about the System as a whole. Program revenues reported in the Statement of Activities consist of amounts that are directly associated with a governmental service.

In the fund financial statements, funds are separate accounting entities that are designed to assist with demonstrating legal compliance and segregating transactions by activity. Major individual funds are reported as separate columns in the fund financial statements. The General Fund is the primary operating fund and is used to account for all resources.

G. Budget Practices

The Executive Council adopts the annual budget for the General Fund in the manner prescribed by State Law. The budget presents revenue and expenditures on a basis consistent with generally accepted accounting principles.

H. Capital Assets

Capital Assets include one vehicle expected to remain in service for a period of years. Capital assets are reported in the government-wide financial statements but are excluded from the fund financial statements. Instead, the funds report the acquisition of capital assets as expenditures rather than asset acquisitions. All capital assets are reported at historical cost less accumulated depreciation. Depreciation is computed using the straight-line method over the estimated useful life of the asset.

I. Cash

Amounts reported as cash include all cash in one bank account and one certificate of deposit. All cash is fully collateralized by FDIC insurance.

J. Compensated Absences

Green Gold Library System does not compensate its employee for absence from work.

K. Fund Balance

GASB has issued Statement No. 54, *Fund Balance Reporting and Governmental Type Definitions, Definitions*, which defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB 34 requires the fund balance amounts to be properly reported within one of the fund balance categories listed below:

K. Fund Balance (Continued)

Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form, such as inventory or prepaid expenses, or (b) legally or contractually required to be maintained intact.

Restricted fund balances are restricted when constraints placed on the use of resources are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balances include amounts that can be used only for the specific purposes as a result of constraints imposed by the System's management. Committed amounts cannot be used for any other purpose unless the System's management removes those constraints by taking the same type of action. At September 30, 2014, the System's management has committed fund balances of \$75,642 for the Over-Drive-Online Database and \$11,837 for the Friends of the Shreve Memorial Library.

Assigned fund balances are amounts that are constrained by the System's intent to be used for specific purposes, but they are neither restricted nor committed. Intent is expressed by the System's management.

Unassigned fund balances are the residual classification for the System's General Fund and include all spendable amounts not contained in the other classifications.

The System's policy is to apply expenditures against nonspendable fund balances, restricted fund balances, committed fund balances, assigned fund balances, and unassigned fund balances, in that order.

NOTE 2 Capital Assets

A summary of Green Gold Library System's capital assets at September 30, 2014 follows:

	Balance 10/1/2013	Additions	Retirements	Balance 9/30/2014
Government Activities				
Capital Assets, being depreciated				
Vehicle	\$ 16,442	\$ -	\$ -	\$ 16,442
Total Capital Assets, being depreciated	16,442	-	-	16,442
Less accumulated depreciation	(10,786)	(3,288)	-	(14,074)
Total Accumulated Depreciation	(10,786)	(3,288)	-	(14,074)
Total Capital Assets, being depreciated	<u>\$ 5,656</u>	<u>\$ (3,288)</u>	<u>\$ -</u>	<u>\$ 2,368</u>

GREEN GOLD LIBRARY SYSTEM

Budgetary Comparison Schedule - Governmental Fund - General Fund

For the Year Ended September 30, 2014

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>	<u>GAAP Basis</u>	<u>Favorable (Unfavorable)</u>
REVENUES				
Intergovernmental	\$ 47,600	\$ 47,600	\$ 47,600	\$ -
Fees & Charges for Library Services	262,600	273,075	243,136	(29,939)
Donations	-	-	7,000	7,000
Miscellaneous	2,789	2,789	1,022	(1,767)
Total Revenues	<u>312,989</u>	<u>323,464</u>	<u>298,758</u>	<u>(24,706)</u>
EXPENDITURES				
Current:				
Personnel	21,733	21,735	21,353	382
Operating Services	17,430	17,430	14,269	3,161
Materials & Supplies	3,695	100	57	43
Online Data Base	259,000	273,275	222,091	51,184
Continuing Education	-	-	-	-
Miscellaneous	3,850	7,444	4,088	3,356
Total Expenditures	<u>305,708</u>	<u>319,984</u>	<u>261,858</u>	<u>58,126</u>
Excess (deficiency) of revenues over expenditures	<u>7,281</u>	<u>3,480</u>	<u>36,900</u>	<u>33,420</u>
FUND BALANCES				
Beginning of year	<u>74,923</u>	<u>74,923</u>	<u>74,923</u>	<u>-</u>
End of year	<u>\$ 82,204</u>	<u>\$ 78,403</u>	<u>\$ 111,823</u>	<u>\$ 33,420</u>



Marsha O. Millican

A PROFESSIONAL ACCOUNTING CORPORATION

Independent Accountant's Report on Applying Agreed-Upon Procedures

To the Executive Council
Green Gold Library System
Shreveport, Louisiana

I have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of Green Gold Library System (the System) and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the System's compliance with certain laws and regulations during the year ended September 30, 2014 included in the accompanying Louisiana Attestation Questionnaire. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$30,000, or public works exceeding \$150,000 and determine whether such purchases were made in accordance with LSA-RS 38:221-2251.

The System did not make expenditures in excess of \$30,000 for material and supplies or for public works exceeding \$150,000.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124, and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided me with the required list.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedures (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

None of the employees included on the list of employees provided by management appeared on the list provided by management in agreed-upon procedure (2).

Budgeting

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided a copy of the original budget.

6. Trace the budget adoption and amendments to the minute book.

I traced the adoption of the original budget to the minutes of a meeting held on September 26, 2012.
I traced the adoption of the amended budget to the minutes of a meeting held on July 24, 2013.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceed budgeted amounts by 5% or more.

I compared the revenues and expenditures of the amended budget to actual revenues and expenditures. Budgeted revenues exceeded actual revenues by more than 5%. Actual expenditures did not exceed budgeted amounts.

Accounting and Reporting

8. Randomly select 6 disbursements made during the period under examination and:

(a) trace payments to supporting documentation as to proper amount and payee;

I examined supporting documentation for six selected disbursements and found that payments were for the proper amount and made to the correct payee.

(b) determine if payments were properly coded to the correct fund and general ledger account; and

The six selected disbursements were properly coded to the correct fund and general ledger account.

(c) determine whether payments received approval from proper authorities.

The Board of Directors approves the System's budget. The Chief Financial Officer approved cash disbursements in accordance with the budget.

Meetings

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12.

The System is only required to post a notice of each meeting and the accompanying agenda on the door of the building where the meeting is held. Management has informed me that these documents were properly posted.

Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds or like indebtedness.

I inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds or like indebtedness.

Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

A reading of the minutes of the System for the year indicated no approval for the payments noted. I also inspected payroll records for the year and noted no instances which would indicate payment to employees which would constitute bonuses, advances, or gifts.

I was not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the use of management of Green Gold Library System and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Margie D. Milligan

Certified Public Accountant
December 29, 2014

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Government)

December 18, 2014

Marsha O. Millican , APAC
810 Wilkinson
Shreveport, Louisiana 71104

(Auditors)

In connection with your review of our financial statements as of September 30, 2014, and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of December 18, 2014.

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office.

Yes ☒ No ☐

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes ☒ No ☐

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes ☒ No ☐

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:34.

Yes ☐ No ☒

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes ☒ No ☐

We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable.

Yes ☒ No ☐

We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.

Yes ☒ No ☐

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Yes ☒ No ☐

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65.

Yes ☒ No ☐

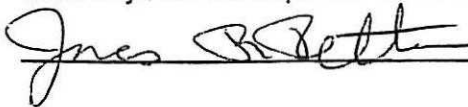
Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes ☒ No ☐

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.



Executive Director

GREEN GOLD LIBRARY SYSTEM

Corrective Action Taken on Prior Year Findings

For the Year Ended September 30, 2014

Finding 2013-1: The System is not in compliance with State Budget Law.

Status: Unresolved.

GREEN GOLD LIBRARY SYSTEM

Schedule of Findings

For the Year Ended September 30, 2014

Finding # 2014-1:

Condition: The System is not in compliance with the State Budget Law.

Criteria: The State Budget Law requires the budget be amended when actual revenues fail to meet budgeted amounts by 5% or more. Although the budget was amended, actual revenues failed to meet budgeted amounts by more than 5%.

Cause: Oversight.

Recommendation: I recommend the System comply with the State Budget Law.

Management's Response and Corrective Action Plan:

We agree with the finding. We will comply with the State Budget Law in the future.